

BROWN, BROWN & BROWN, P.L.L.C.

ATTORNEYS AT LAW

ALBEMARLE, NORTH CAROLINA 28002

(704) 982-2141

REAL ESTATE INTAKE FORM FOR BUYERS

Property address: _____

Buyer Name(s): _____

Preferred Closing Date: _____

Schedule closing date and time with us to ensure availability.

Contact information: Current mailing address: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Lender: _____

Contact: _____

Phone: _____

Email: _____

Buyer's Agent Name: _____

Company: _____

Phone: _____

Email: _____

Will buyer obtain a new survey: Y/N

Any invoices expected: Y/N

If so, please forward all invoices as soon as possible

(ex.: termite, home inspection, survey, etc.)

Please provide homeowners insurance information as soon as possible.

If you are holding the earnest money deposit, will it be brought to closing or deducted from the commission? _____

Earnest money held by our firm should be in form of a certified check payable to Brown, Brown & Brown, PLLC.